Tuesday 17th September 2024

Dear Parents and Guardians

I would like to welcome new Parents and Guardians to Brook Sixth Form & Academy, as well as welcome back existing Parents and Guardians after a long summer break.

The academic year has got off to a good start. All students have settled in well. Year 10 students are very focused in lessons, and it is clear that they are keen to do well. Sixth form students, who look incredibly smart in their blue or grey business suit, also appear engaged and focused, with a number of students using their independent study time in a productive way.

I would like to take this opportunity to inform you of some forth coming staff INSET days. As many parents will be aware, the school has had a further upgrade to its excellent facilities. A Mechatronics workshop has been created, as well as a state of the art 3D printing room. The CAD suite has been relocated and upgraded, and the Media Suite, with an LED Green Screen and Sound Audio booth, will be complete in the next fortnight.

Before students can use these outstanding facilities, the staff team need to be trained. Some of the training will include sixth form students, (namely Media), but the majority of the training needs to be completed in the absence of students. To facilitate this training, we have added a further one and half INSET days to the school calendar this half-term.

* Thursday 10th October: Students will be released from school at 12noon
* Friday 11th October: Staff INSET day with no students on-site

Can I also take this opportunity to highlight the importance of reading. Regardless of ability, reading every day is likely to increase your son/daughters performance in external end of course exam. Please encourage your son/daughter to read daily.

Finally, I would like to thank you for your support, and ask that you consider applying for the role of Parent Governor. Please see letter and nomination form attached.

Yours sincerely,



Ms Donovan

Principal

**PARENT GOVERNOR ELECTION**

Would you – or someone you know – like to be a Parent Governor? Our Governing Body has a vacancy for a Parent Governor and we are looking for nominations from parents who would be interested in filling this role.

The role of the Governing Body is to help shape the overall direction of the Academy, monitor progress and standards, support the Principal and senior staff, review policies and procedures and ensure the School fulfils its statutory duties.

Governing Body meetings are usually held on Monday evening (4:00pm – 6:30pm). There are three meetings a year and Governors are also expected to be a member of a sub-committee which meets on a regular basis. For more information about the role of a School Governor please contact our Chair of Governors, Rob Cohen ([Governor@brooksixthform.com](mailto:Governor@brooksixthform.com)). Training and support for this role will be provided.

If you are interested, please fill in the form below, including the signatures of a proposer who must be a parent or carer of a student at our school. Please also include a short statement about yourself (a maximum of 150 words). If we receive two or more letters of interest, this information will be circulated to all parents in the event of an election.

Please complete and return the form below and return to the School Business Manager, Einora Seiliute, ([e.seiliute@brooksixthform.com](mailto:e.seiliute@brooksixthform.com)) by 11:00am on Monday 30th September 2024.